



Woodhorn Villa
Woodhorn Lane
Newbiggin by-the-sea
Northumberland NE64 6PY
Tel: 01670 851833
06 November 2014

To: All Members of Newbiggin by-the-Sea Town Council

Dear Councillor

You are requested to attend a meeting of the **Newbiggin by-the-Sea Town Council** to be held at 7.00 pm at the St Bartholomew's Church Centre on **Wednesday 12 November 2014**.

Open Session to consider any questions from members of the public present at the meeting prior to the commencement of business. This will be at the invitation of the Chairperson and for a period of 15 minutes and limited to 3 minutes per person.

AGENDA PART I

1. **Apologies for absence**
2. **Minutes** of the previous meeting held on 10 September 2014 (attached)
3. **Minutes** of the Grant Committee held on 08 October 2014 (attached)
4. **DECLARATION OF MEMBERS INTERESTS**
Members are invited to disclose any Disclosable Pecuniary Interests or other personal interests they may have in any of the items of business on the agenda in accordance with the Code of Conduct.
5. **Annual Return Accounting Statements for 2013/2014 and External Audit**
6. **St Mary's Church Woodhorn – Grant Support**
7. **Royal British Legion Newbiggin Branch - Remembrance Day Contribution**
8. **Wansbeck Food Bank - Contribution**
9. **Portas Donations for Christmas Lighting**
10. **Pit Wheel Project**
11. **Urgent Business** To consider such other business as, in the opinion of the Chairperson, should, by reason of special circumstances, be considered as a matter of urgency.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Dennis Earl', is written over a horizontal line.

Dennis Earl Town Clerk