



Town Council Cottage
7 Front Street
Newbiggin by-the-sea
Northumberland NE64 6NU
Tel: 01670 811048

To: All Members of Newbiggin by-the-Sea Town Council

Dear Councillor

21 March 2013

You are requested to attend the meeting of the **Newbiggin by-the-Sea Town Council** to be held at **7.30 pm** at the Town Council Cottage Newbiggin by-the-Sea on **Tuesday 26 March 2013**.

AGENDA PART I

1. **Apologies for absence**

2. **Minutes** of the previous meeting held on 13 March 2013 (attached)

3. **DECLARATION OF MEMBERS INTERESTS**

Members are invited to disclose any Disclosable Pecuniary Interests or other personal interests they may have in any of the items of business on the agenda in accordance with the Code of Conduct.

4. **EXCLUSION OF PRESS AND PUBLIC** The Committee is invited to consider passing the following resolution: That under Section 100A (4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of the following items on the Agenda as they involve the likely disclosure of exempt information as defined in paragraphs 1 and 3 of Part I of Schedule 12A of the 1972 Act relating to personal financial and business affairs.

5. **Budget expenditure and virement**

6. **Urgent Business (if any)** To consider such other business as, in the opinion of the Chairperson, should, by reason of special circumstances, be considered as a matter of urgency.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Dennis Earl', is written over a horizontal line.

Dennis Earl Town Clerk