



Town Council Cottage  
7 Front Street  
Newbiggin by-the-sea  
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To: All Members of Newbiggin by-the-Sea Town Council

Dear Councillor

07 December 2011

You are requested to attend the meeting of the **Newbiggin by-the-Sea Town Council** to be held at 7.00 pm in the Sports and Community Centre Newbiggin by-the-Sea on **Wednesday 14 December 2011**.

**Open Session to consider any questions from members of the public present at the meeting prior to the commencement of business. This will be at the invitation of the Chairperson and for a period of 15 minutes and limited to 3 minutes per person.**

#### AGENDA

1. **Apologies for absence**
2. **Minutes** of the previous meeting held on 09 November 2011 (attached)
3. **Minutes** of the Grant Committee held on 25 October and 22 November 2011 (attached)
4. **Minutes** of the Finance Committee held on 22 November 2011 (attached)
5. **DECLARATION OF MEMBERS INTERESTS**  
Members are invited to disclose any personal and/or prejudicial interests they may have in any of the items of business on the agenda in accordance with the Code of Conduct.
6. **Event Budget Bids**
7. **Coal Tub Monument**
8. **Bus Shelters**
9. **Northumberland County Council Consultation – Ashington Project – proposed leisure and community facility**

**Urgent Business (if any)** To consider such other business as, in the opinion of the Chairperson, should, by reason of special circumstances, be considered as a matter of urgency.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Dennis Earl', is written over a horizontal line.

Dennis Earl  
Town Clerk