



Newbiggin by the Sea Town Council

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Town Clerk: Leanne Lawson
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To Members of Newbiggin by-the-Sea Town Council: J Casey, M Martin, T Roll, L Spratt, A Sutherland, G Woodman, J Woodman, and A Wootton.

You are summoned to the Annual Meeting of the Town Council to be held on Wednesday, 15th April 2026, at 6:30 pm at St. Bartholomew's Church Centre for the transaction of the business shown on the agenda below.

A handwritten signature in black ink, appearing to read 'Leanne', is positioned above the printed name.

Leanne Lawson
Town Clerk & Responsible Financial Officer

08th April 2026

OPEN SESSION

In line with Standing Order 3e-j, members of the public may, at the invitation of the Chair, ask questions, make representations, and provide information to the Council in respect of the business on the agenda or any other Town Council services.

BUSINESS TO BE TRANSACTED

- 1. To receive apologies for absence**
- 2. To receive any declarations of interest from members:**

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Newbiggin by the Sea Town Council Code of Conduct for Members and by the Localism Act 2011. Members are asked to review their completed Register of Interest forms to ensure that they are accurate and up to date.
- 3. To approve the minutes of the previous meeting of the Ordinary Town Council held on 18th March 2026.**
- 4. To approve the minutes of the Extraordinary Meeting held on the 25th March 2026**
- 5. Playzone – Steering Group**
- 6. Accessibility Update**
- 7. Allotment Update**
- 8. Enhanced Service Level Agreement Update**

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9. **Fire Damage Restoration at Central Park Play Area**
10. **Asset Register and Risk management Update**
11. **To Consider Insurance Quotes for 2026-27**
12. **To Consider Newbiggin Moves SLA for 2026 - 2029**
13. **Reports for information to Full Council**
 - 12.1 **Northumberland County Councillors** – Cllr Ben Audsley and Cllr Karl Green
 - 12.2 **Northumbria Police** – In person or report
 - 19.4 **Northumberland Association of Local Councils** – Cllr J Casey and G Woodman

Dates of next meetings are:

Environmental Committee – 22 April 2026
Annual Town Council Meeting – 6th May 2026
Annual Parish Meeting – 27th May 2026
Ordinary Town Council – 10th June 2026
Environmental Meeting – 24th June 2026
Ordinary Town Council – 8th July 2026
Finance and HR Committee – 15th July 2026