



Newbiggin by the Sea Town Council

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To Members of Newbiggin by-the-Sea Town Council: J Casey, M Martin, T Roll, L Spratt, A Sutherland, G Woodman, J Woodman, and A Wootton.

You are summoned to the Annual Meeting of the Town Council to be held on Wednesday, 18th March 2026, at 6:30 pm at St. Bartholomew's Church Centre for the transaction of the business shown on the agenda below.

A handwritten signature in black ink, appearing to read 'Leanne'.

Leanne Lawson
Town Clerk & Responsible Financial Officer

11th March 2026

OPEN SESSION

In line with Standing Order 3e-j, members of the public may, at the invitation of the Chair, ask questions, make representations, and provide information to the Council in respect of the business on the agenda or any other Town Council services.

BUSINESS TO BE TRANSACTED

- 1. To receive apologies for absence**
- 2. To receive any declarations of interest from members:**

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Newbiggin by the Sea Town Council Code of Conduct for Members and by the Localism Act 2011. Members are asked to review their completed Register of Interest forms to ensure that they are accurate and up to date.
- 3. To approve the minutes of the previous meeting of the Ordinary Town Council held on 18th February 2026.**
- 4. To note the minutes of the Environmental Committee meeting held on the 25th of February 2026.**
- 5. Playzone – Steering Group**
- 6. Accessibility Statement and Self Audit**
- 7. Friends of Woodhorn Church – Letter of Support**

8. **Allotment – Update**
9. **Enhanced Service Level Agreement**
10. **Skatepark Funding**
11. **Special Event in Summer**
12. **To Consider Insurance Quotes for 2026-27**
13. **Christmas Light Switch On**
14. **Update to Data and IT Policy**
15. **Letter received in relation to Newbiggin Community Ventures**
16. **Diary of Meeting 2026-27**
17. **Reports for information to Full Council**
 - 19.1 **Northumberland County Councillors** – Cllr Ben Audsley and Cllr Karl Green
 - 19.2 **Northumbria Police** – In person or report
 - 19.3 **Borderlands Place Programme** – Cllr J Woodman, A Wootton and Town Clerk
 - 19.4 **Northumberland Association of Local Councils** – Cllr J Casey and G Woodman

Dates of next meetings are:

Finance and HR Committee – 8th April 2026
Ordinary Council – 15th April 2026
Environmental Committee – 22 April 2026
Annual Town Council Meeting – 6th May 2026
Annual Parish Meeting – 27th May 2026