



Newbiggin by the Sea Town Council

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To Members of Newbiggin by-the-Sea Town Council: J Casey, M Martin, T Roll, L Spratt, A Sutherland, G Woodman, J Woodman, and A Wootton.

You are summoned to the Annual Meeting of the Town Council to be held on Wednesday, 10TH December, at 6:30 pm at St. Bartholomew's Church Centre for the transaction of the business shown on the agenda below.

A handwritten signature in black ink, appearing to read "Leanne", is positioned above the printed name.

Leanne Lawson
Town Clerk & Responsible Financial Officer

3rd December 2025

OPEN SESSION

In line with Standing Order 3e-j, members of the public may, at the invitation of the Chair, ask questions, make representations, and provide information to the Council in respect of the business on the agenda or any other Town Council services.

BUSINESS TO BE TRANSACTED

- 1. To receive apologies for absence**
- 2. To receive any declarations of interest from members:**

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Newbiggin by the Sea Town Council Code of Conduct for Members and by the Localism Act 2011. Members are asked to review their completed Register of Interest forms to ensure that they are accurate and up to date.
- 3. To approve the minutes of the previous meeting of the Ordinary Town Council held on 12th November 2025.**
- 4. To note the minutes of the Finance and HR Committee meeting held on 19th November 2025**
- 5. NCC Dog Control Public Spaces Protection Order – Notice Of Consultation**
- 6. Christmas Light Switch on and Events 2026**
- 7. Playzone – Steering Group**

- 8. Community Sports Coach Role (Playzone)**
- 9. Data Protection Policy**
- 10. October Free Meals – Update**
- 11. Insurance**
- 12. Grants Deferred**
 - 12.1 Newbiggin Rowing Club**
 - 12.2 Reiverdale Scouts**
 - 12.3 Newbiggin Veterans Association**
- 13. Donations to warm spaces**
- 14. Reports for information to Full Council**
 - 14.1 Northumberland County Councillors – Cllr Ben Audsley and Cllr Karl Green**
 - 14.2 Northumbria Police**
 - 14.3 Northumberland Association of Local Councils – Cllrs G Woodman and J Casey**

Dates of next meetings are:

Ordinary Council – 7th January 2026 – Budget and Precept 2026/27

Finance and HR Committee – 21st January 2026

Ordinary Council – 18TH February 2026

Environmental Committee – 25th February 2026