



**Newbiggin by the Sea Town Council**

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To Members of Newbiggin by-the-Sea Town Council: J Casey, M Martin, T Roll, L Spratt, A Sutherland, G Woodman, J Woodman, and A Wootton.

You are summoned to the Annual Meeting of the Town Council to be held on Wednesday, 8<sup>th</sup> October 2025, at 6:30 pm at St. Bartholomew's Church Centre for the transaction of the business shown on the agenda below.

A handwritten signature in black ink, appearing to read 'Leanne', is positioned above the printed name.

Leanne Lawson  
Town Clerk & Responsible Financial Officer  
2<sup>nd</sup> October 2025

**OPEN SESSION**

In line with Standing Order 3e-j, members of the public may, at the invitation of the Chair, ask questions, make representations, and provide information to the Council in respect of the business on the agenda or any other Town Council services.

**BUSINESS TO BE TRANSACTED**

- 1. To receive apologies for absence**
- 2. To receive any declarations of interest from members:**

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Newbiggin by the Sea Town Council Code of Conduct for Members and by the Localism Act 2011. Members are asked to review their completed Register of Interest forms to ensure that they are accurate and up to date.
- 3. To approve the minutes of the previous meeting of the Ordinary Town Council held on 24<sup>th</sup> September 2025.**
- 4. Local Transport Plan Priorities 2026/27**
- 5. Allotment Update**
- 6. Community Governance Review Response**
- 7. Beach and Promenade**

[TownClerk@newbiggintowncouncil.gov.uk](mailto:TownClerk@newbiggintowncouncil.gov.uk)

- 8. DBS checks for members and officers**
- 9. Christmas Light Switch on and Christmas lights**
- 10. October Free Meals – Update**
- 11. Playzone**
- 12. Reports for information to Full Council**
  - 12.1 Northumberland County Councillors – Cllr Ben Audsley and Cllr Karl Green**
  - 12.2 Northumbria Police**
  - 12.3 Borderlands Place Programme – Cllrs J Woodman, A Wooton and Town Clerk**
  - 12.4 Northumberland Association of Local Councils – Town Clerk to update**
  - 12.5 Meeting with Leader of Northumberland County Council – Cllrs L Spratt, J Woodman, G Woodman and A Wootton.**

**Dates of next meetings are:**

Environmental Committee – 15<sup>th</sup> October 2025

Ordinary Council – 12<sup>th</sup> November 2025

Finance and HR Committee – 19<sup>th</sup> November 2025 – Budget

Ordinary Council – 10<sup>th</sup> December 2025

Ordinary Council – 7<sup>th</sup> January 2026