



Newbiggin by the Sea Town Council

76 Front Street, Newbiggin by the Sea,
Northumberland NE64 6QD
Telephone: 01670 851833

Town Clerk: Leanne Lawson
email: ask@newbiggintowncouncil.gov.uk
website: www.newbiggintowncouncil.gov.uk

To Members of Newbiggin by-the-Sea Town Council: J Casey, M Martin, T Roll, L Spratt, A Sutherland, G Woodman, J Woodman, and A Wootton.

You are summoned to the Annual Meeting of the Town Council to be held on Wednesday, 24th September 2025, at 6:30 pm at St. Bartholomew's Church Centre for the transaction of the business shown on the agenda below.

A handwritten signature in cursive script, appearing to read 'Leanne', written in dark ink.

Leanne Lawson
Town Clerk & Responsible Financial Officer
17th September 2025

OPEN SESSION

In line with Standing Order 3e-j, members of the public may, at the invitation of the Chair, ask questions, make representations, and provide information to the Council in respect of the business on the agenda or any other Town Council services.

BUSINESS TO BE TRANSACTED

- 1. To receive apologies for absence**
- 2. To receive any declarations of interest from members:**

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Newbiggin by the Sea Town Council Code of Conduct for Members and by the Localism Act 2011. Members are asked to review their completed Register of Interest forms to ensure that they are accurate and up to date.
- 3. To approve the minutes of the previous meeting of the Ordinary Town Council held on 9th July 2025.**
- 4. To receive the minutes of the Finance and HR Committee meeting on 16th July 2025**
- 5. Audited Annual Governance and Accountability Return 2024-25**
- 6. Community and Garden Awards**

- 7. Allotment Update**
- 8. Reports for information to Full Council**
 - 8.1 Northumberland County Councillors – Cllr Ben Audsley and Cllr Karl Green**
 - 8.2 Northumbria Police**
- 9. Local Transport Plan Priorities 2026/27**
- 10. Community Governance Review**
- 11. Central Park Play**
- 12. Letter from the Leader of Northumberland County Council**

Dates of next meetings are:

Ordinary Council – 8th October 2025

Environmental Committee – 15th October 2025

Ordinary Council – 12th November 2025

Finance and HR Committee – 19th November 2025 – Budget

Ordinary Council – 10th December 2025

Ordinary Council – 7th January 2026