



**Newbiggin by the Sea Town Council**

76 Front Street, Newbiggin by the Sea,

Northumberland NE64 6QD

Telephone: 01670 851833

Town Clerk: Leanne Lawson

email: [ask@newbiggintowncouncil.gov.uk](mailto:ask@newbiggintowncouncil.gov.uk)

website: [www.newbiggintowncouncil.gov.uk](http://www.newbiggintowncouncil.gov.uk)

To Members of Newbiggin by-the-Sea Town Council; J Casey, M Martin, T Roll, L Spratt, A Sutherland, G Woodman, J Woodman, and A Wootton.

You are summoned to the Annual Meeting of the Town Council to be held on Wednesday 9<sup>th</sup> July 2025 at 6:30pm at St. Bartholomew's Church Centre for the transaction of the business shown on the agenda below.

A handwritten signature in black ink, appearing to read 'Leanne'.

Leanne Lawson

Town Clerk & Responsible Financial Officer

2nd July 2025

### **OPEN SESSION**

In line with Standing Order 3e-j members of the public may at the invitation of the Chairman ask questions, make representations, and provide information to the Council in respect of the business on the agenda or any other Town Council services.

### **BUSINESS TO BE TRANSACTED**

- 1. To receive apologies for absence**
- 2. To receive any declarations of interest from members:**

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Newbiggin by the Sea Town Council Code of Conduct for Members and by the Localism Act 2011. Members are asked to review their completed Register of Interest forms to ensure that they are accurate and up to date.
- 3. To approve the minutes of previous meeting of the Ordinary Town Council held on 11<sup>th</sup> June 2025.**
- 4. To receive the minutes of the Environmental Committee meeting 25<sup>th</sup> June 2025**
- 5. To appoint an Internal Auditor for 25-26**
- 6. Community Resilience Fund – Holiday Programme**
- 7. Review of Standing Orders and Financial Regulations**

[TownClerk@newbiggintowncouncil.gov.uk](mailto:TownClerk@newbiggintowncouncil.gov.uk)

- 8. Reports for information to Full Council**
  - 6.1 Northumberland County Councillors – Cllr Ben Audsley and Cllr Karl Green**
  - 6.2 Northumbria Police**
  - 6.3 Borderlands Place Programme – Cllrs Wootton and J Woodman**
- 9. Newbiggin Street Naming Consultation**
- 10. Exclusion Of Press and Public**
- 11. Newbiggin Community Ventures**

**Dates of next meetings being:**

Finance & HR Committee – 16th July 2025

No meetings in August

Ordinary Council – 24<sup>th</sup> September 2025

Ordinary Council – 8<sup>th</sup> October 2025

Environmental Committee – 15<sup>th</sup> October 2025