



Newbiggin by the Sea Town Council

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To Members of Environmental Committee; J Casey, T Roll, L Spratt, A Sutherland, J Woodman and A Wootton.

You are summoned to the meeting of the Environmental Committee to be held on Wednesday 25th June 2025 at 6:30pm at Salvation Army Community Hall for the transaction of the business shown on the agenda below.

A handwritten signature in black ink, appearing to read 'Lawson', is written over a light blue horizontal line.

Leanne Lawson
Town Clerk & Responsible Financial Officer
18th June 2025

OPEN SESSION

In line with Standing Order 3e-j members of the public may at the invitation of the Chairman ask questions, make representations, and provide information to the Council in respect of the business on the agenda or any other Town Council services.

BUSINESS TO BE TRANSACTED

1. **To Appoint a Chairman and Vice Chair.**
2. **Apologies for Absence**
3. **To receive any declarations of interest from Members**
Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Newbiggin by the Sea Town Council Code of Conduct for Members and by the Localism Act 2011.
4. **To approve the minutes of the Committee meeting held 23rd April 2025.**

5. **To note Terms of Reference for the Environmental Committee**
6. **Asset Repairs and Maintenance Update**
7. **Beach Management and Promenade**
8. **Community and Garden Awards**