

## NEWBIGGIN-BY-THE-SEA TOWN COUNCIL

**Minutes of the Council Meeting held on Wednesday 12 July 2017 at 7.00 pm at the St Bartholomew's Church Centre Front Street Newbiggin.**

### **PRESENT:**

Councillors: M Peden (Chairman)  
M Boon A Bromwich-Alexandra L Burns  
S Harrison E Hartley A Thompson  
Officer: D Earl – Town Clerk

**IN ATTENDANCE:** 9 members of the public

### **OPEN SESSION**

The Chairman advised all present that the previous Town Council meeting had been recorded by a member of the public and it had been indicated that this was likely to continue at this and future meetings. The member of the public advised that it was not their intention to record the public.

He then invited questions and a local resident enquired about questionnaires that had been submitted at the Annual Town Assembly and whether they would be addressed. The Town Clerk confirmed these had been passed to the Town Council although there had been no time to progress consideration but that would be done.

A member of the public wanted to know when the library was going into the new building being constructed next door. Although this was not a Town Council development an explanation of the original arrangements including a new library was given which were subsequently changed by the County Council and Active Northumberland when it was relocated to the Sports and Community Centre. The County Council had granted the consent and although the planning position had been questioned it had not been reviewed.

#### **C025/17 APOLOGIES FOR ABSENCE**

An apology for absence was received from Councillor M Cholerton.

#### **C026/17 MINUTES OF THE LAST MEETING**

The minutes of the meeting held on 14 June 2017 were agreed and signed as a correct record following the deletion of the word Annual in the heading.

#### **C027/17 MINUTES OF THE GRANT COMMITTEE**

The minutes of the meeting of the Grant Committee held on 28 June 2017 were received.

#### **C028/17 DECLARATION OF MEMBERS INTERESTS**

There were no new declarations of interests from Members.

**C029/17 SUPPORT FOR EVENTS NEWBIGGIN TRADERS ASSOCIATION**

Following discussion at the previous meeting this matter had been deferred while the Chairman met with the Chair of the Association and a list of events the Traders had arranged in the town for the year was attached at Appendix 1 of the Town Clerk's report. The report outlined the Traders views wanting to ensure that everyone was working in the right direction for Newbiggin by-the-Sea and instead of making separate grant applications for individual events they had requested the Council to make a one-off payment towards events for the year.

Members were invited to give their views and while all were supportive of the Traders some felt that more detail was required along with a completed application form for larger grants.

**RESOLVED that: the matter be deferred to the September meeting and the Town Clerk seek more detailed information from the Traders Association.**

**C030/17 LITTER BIN ROLLING PROGRAMME**

The report of the Town Clerk outlined the requested investigation regarding the next phase of the rolling programme for litter bins following the completion of the promenade and town centre replacement and upgrade. It was confirmed that a second phase of 20 bins was affordable from the repair and maintenance budget and a priority list provided taking account of the views of Neighbourhood Services the street cleansing and litter collection authority. Subject to the tenders and quotations to be considered later installing 30 could be possible and further budget provision was available under Town Improvements.

Members' views were invited and most wished to progress the whole scheme immediately.

**RESOLVED that: the rolling programme continues with the installation of a further 30 litter bins incorporating the cigarette attachment.**

**C031/17 NEWBIGGIN COLLIERY WAR MEMORIAL**

Councillor Hartley moved and it was duly seconded:

That Newbiggin Town Council: resolves to obtain a report and estimate from a suitably qualified stonemason regarding the restoration of the Newbiggin Colliery War Memorial.

The centenary of the memorial was coming up in 2021 and as there was some sign of the concrete seats around the side crumbling it was felt that an assessment should be obtained from a specialist to ascertain what works may be required and investigate availability of grants.

**RESOLVED that: Newbiggin Town Council obtain a report and estimate from a suitably qualified stonemason regarding the restoration of the Newbiggin Colliery War Memorial.**

**C032/17 TOWN COUNCIL MEETING DATES**

Councillor Harrison moved and it was duly seconded:

That Newbiggin Town Council: schedule future Town Council meetings to dates which do not prevent Town Councillors from attending the Ashington and Blyth Local Area Council meetings.

The County Council had appointed a Local Area Council for the Ashington and Blyth area which included Newbiggin by-the-Sea but some dates clashed with scheduled Town Council meetings. It was anticipated that there would be closer working with town and parish councils looking at budgets and the Community Chest and some members were keen to attend.

There was a consensus in principle to change the dates that clashed but a variety of views about which ones to move to.

**RESOLVED that: it be agreed to change the meeting dates and the Town Clerk consult Members by e-mail about suitable replacement arrangements.**

#### **C033/17 EXCLUSION OF PRESS AND PUBLIC**

**RESOLVED: That under Section 100A (4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of the following items on the Agenda as they involve the likely disclosure of exempt information as defined in paragraphs 1 and 3 of Part I of Schedule 12A of the 1972 Act relating to personal financial and business affairs.**

#### **C024/17 TENDERS AND QUOTATIONS FOR WORKS AND PROJECTS**

The exempt report of the Town Clerk concerning various works and projects with the budgets available for Asset Repair and Replacement; Town Improvement Schemes; allocations in balances was considered along with the supplemental report tabled with further financial details of quotations and tenders.

##### **(i) Atlee Park Wet Pour Safety Surface**

Quotations for a new wet pour surface under the Spire Net feature had been requested from the following approved local contractors:

RHD Construction  
WL Straughan & Sons  
Thornton UK

**RESOLVED that: the lowest quotation of £8,835.50 from WL Straughan & Sons be accepted and the works undertaken as soon as possible outside of the school holiday period.**

##### **(ii) Replacement Bus Shelter at Spital**

The County Council Roads Engineer had advised that the required Insignia enclosed replacement bus shelter for this site could be obtained from the supplier Clear Channel UK which operated locally from Team Valley.

Members considered the prices obtained for a 3 or 4 bay shelter with flag bracket; perch seat; time table and installation 8-10 weeks from the order.

**RESOLVED that: the quotation for a 4 bay bus shelter for supply and installation from Clear Channel UK in the sum of £7,918.94 be accepted.**

##### **(iii) Litter Bin Replacement Programme**

Quotations were reported for differing quantities of the customized ground mounted litter bin that the Town Council has agreed for the replacement programme the Broxap Derby Standard Steel 120 litre in black with gold trim Tidyman logo and incorporating the Enhanced Services logo as shown in the picture appended to the report. Options for pyramid lid design and incorporation of Stirling self-closing ashtray and likely installation costs were included.

**RESOLVED that: 30 Broxap Derby bins be installed at a total cost of £9,540.**

**(iv) Floodlighting to Skate Park and MUGA**

The design of a replacement scheme for the installation of floodlighting had been agreed and following the grant of planning consent the Town Clerk was authorized to proceed with orders within an overall allocation available in balances including the installation of CCTV also to cover the Skate Park the Bungalow and the rear of the Sports Centre.

In view of the estimated value of the works and after consulting the County Council and Active Northumberland tenders had been requested from the following:

Abacus Lighting  
Brambledown  
Northumberland Streetlighting  
Sportslighting

It was intended to open the tenders during the meeting but in the absence of wi-fi access this would be done the following day by Councillors Harrison and Peden.

**RESOLVED that: subject to checking the tenders and specifications the lowest be accepted and the Town Clerk make arrangements for the installation as soon as possible following the school holiday period.**

**(v) CCTV installation at the Skate Park**

Quotations had been requested separately for the specified CCTV system and installation at the Skate Park from:

Chubb Security  
DB Security  
Securico CCTV

An alternative more advanced and cost effective system had also been included in the returned quotations which would be checked against the requirements.

**RESOLVED that: the lowest tender from DB Security in the sum of £2,297 be accepted and the system installed in tandem with the floodlighting contractor.**

Signed by the Chairman: ..... Date:.....