

**NEWBIGGIN-BY-THE-SEA TOWN COUNCIL**  
**Minutes of the Ordinary Meeting of the Town Council held on Wednesday 19<sup>th</sup> June 2019 at 7.00pm at Newbiggin Sports & Community Centre**

**PRESENT:** Councillors: A Thompson (Chairman)

M Boon                      L Burns                      M Cholerton

S Harrison                E Hartley                      M Peden

Officers:                      D Earl – Town Clerk

E Brown – Deputy Town Clerk

**IN ATTENDANCE:** 17 members of the public

A member of the public queried what was happening with The Bungalow and the proposed portacabin.

The Chair informed that The Bungalow was under the ownership of the Town Council was being let to private educational establishment. The tenants had requested permission to erect a portacabin within the grounds of the bungalow which would require Town Council permission in accordance with the lease and subsequently formal planning permission would need to be applied for.

Concerns of litter and weeds within the grounds were noted and would be discussed with the tenants.

A member of the public made reference to a report of the Town Clerk dated 19<sup>th</sup> September 2018 which went before the Council seeking support in principle for the development of a harbour marina in Newbiggin Bay; he had submitted four questions to the Town Clerk in relation to the report and received a reply stating that the Town Clerk was unable to answer. As the TC had provided £15k towards a feasibility study, what was the current state of the project and when will members of the public be given the chance to consult on it.

The Chair informed that it was a matter for the Development Trust to answer. The Clerk informed that the report was based on a request from the trust to consider the project in principle. The questions asked were outwith the knowledge of the Clerk. The Town Council does not have a copy of the feasibility study and any questions should be submitted to the Trust.

A member of the public queried the Grants Committee minutes 8<sup>th</sup> May where the council issued a grant of £300 for a themed band for the D-DAY memorial event yet there was no themed band. Would the Council be following up on this? The Chair explained that there was a procedure in place for the feedback of grants.

The Deputy Clerk explained that a query had been raised and a satisfactory response received although this would be discussed further by the Grants Committee.

**C016/19. APOLOGIES FOR ABSENCE:** Councillor A Bromwich-Alexandra. These were accepted

**C017/19. MINUTES OF PREVIOUS MEETING HELD 8<sup>TH</sup> MAY–**

Regarding page 3, a member raised the appointment of councillors to communities, working groups and outside bodies referring to SO 5Jii stating that this should be covered at the annual meeting; referring to a representative on Woodhorn Church and NALC, the Member had not seen a report back.

A Member proposed a review is undertaken of the work councillors do with external bodies and councillor reports are added as a standing item to agendas. This was seconded.

**RESOLVED that:**

- i) A review be undertaken of the work of Councillors on external bodies
- ii) Councillor reports on external bodies be added as a standing item to future agendas.

**RESOLVED that:** the minutes of the meeting held on 8th May were accurate and signed by the Chair.

#### **C018/19. MINUTES OF GRANTS COMMITTEE MEETINGS**

**RESOLVED that:** the minutes of the meeting held on 8<sup>th</sup> May were noted for information.

**RESOLVED that:** the minutes of the meeting held on 23<sup>rd</sup> May were noted for information, a recommendation within the minutes was considered and it was

**RESOLVED that:** a large presentation cheque be purchased for use at future grant presentations.

**C019/19. DECLARATION OF MEMBERS INTERESTS - None.**

#### **C020/19. REVIEW OF COMMUNITY ENGAGEMENT STRATEGY**

The Town Clerk outlined positive steps that had been taken over the previous year in line with the Community Engagement Strategy e.g. website development, easier to access information, social media live, newsletters and correspondence directly with residents.

A member also acknowledged the Town Council litter picks and their role in engagement.

**RESOLVED that** the following be deleted from the wording under 'Principles'

'Council will always be clear at start of consultation to what extent participation in consultation will inform a decision'

**C021/19. NEIGHBOURHOOD PLAN –** The Town Clerk informed that responses were being collated and it was anticipated that they would be fed back to the Steering Group and the Town Council imminently.

#### **C022/19. GREAT BRITISH HIGH STREET**

The Deputy Clerk outlined that Front Street was eligible under the Rising Star category with the criteria of Customer Service, Innovation, Environment and Digital Transformation.

**RESOLVED that:**

- i) Officer time be provided to support Newbiggin Traders Association in submitting a bid, the bid would be submitted in the name of Newbiggin Traders Association.
- ii) A letter of endorsement be provided by the Town Council if required.

#### **C023/19. Notice of Motion**

The motion was moved as set out in the agenda

The Town Clerk informed that costings and highways permissions would be required recommending that this be brought back to a future meeting when this information was available.

**RESOLVED that:** a report be brought back to the Council for considering the Town Council replacing the missing and faded double sided printed banners on Front and High Street retail area lampposts.

**C024/19 EXCLUSION OF PRESS AND PUBLIC**

**RESOLVED: That** under Section 100A (4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of the following items on the Agenda as they involve the likely disclosure of exempt information as defined in paragraph 3 of Part I of Schedule 12A of the 1972 Act relating to contractual financial information.

**C024/19. REQUEST FROM TENANTS**

Requests from the tenants were considered and it was RESOLVED that:

- i) The internal alterations for the provision of a secure exam room be agreed,
- ii) The decision relating the proposed erection of a portacabin be deferred to a future meeting pending a site visit, and
- iii) The proposal regarding use of the MUGA be deferred to a future meeting pending a site visit.

Signed by Chairman.....Date.....