



To: All Members of Newbiggin by-the-Sea Town Council

**76 Front Street  
Newbiggin by-the-Sea  
Northumberland NE64 6QD  
Tel: 01670 851833**

11 September 2019

Dear Councillor

You are requested to attend a meeting of the **Newbiggin by-the-Sea Town Council** to be held at **7.00 pm** at the St Bartholomew's Church Centre, Front Street, Newbiggin by the Sea on **Wednesday 18 September 2019**.

Open Session at the invitation of the Chairperson to consider any questions from members of the public prior to the commencement of business limited to 15 minutes and to 3 minutes per person.

### **AGENDA**

1. **Apologies for absence**
2. **Minutes** of the previous meeting held on 17 July 2019
3. **Minutes** of the Finance Committee held on 31 July 2019
4. **Minutes** of the Grant Committee held on 23 July 2019
5. **Minutes** of the Neighbourhood Plan Steering Group held on 30 July 2019
6. **Minutes** of the Environmental Working Group held on 10 September 2019
7. **DECLARATION OF MEMBERS INTERESTS**  
Members are invited to disclose any Disclosable Pecuniary Interests or other personal interests they may have in any of the items of business on the agenda in accordance with the Code of Conduct.
4. **Neighbourhood Plan**
5. **Outside Bodies – Review and Reports from Representatives**
6. **Local Transport Plan**

### **PART II**

It is expected that matters included in this part of the Agenda will be dealt with in private. Any Reports referred to are enclosed for members and officers only and marked "Not for Publication". EXCLUSION OF PRESS AND PUBLIC recommended to consider passing the following resolution:

That under Section 100A (4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of the following items on the Agenda as they involve the likely disclosure of exempt information as defined in paragraph 3 of Part I of Schedule 12A of the 1972 Act relating to contractual financial information.

**7. Digital Mapping Software**

**8. Photocopier replacement/upgrade**

**9. Request from tenants**

**10. Grant requests:**

**i) AFC Newbiggin**

**ii) Newbiggin Genealogy Group**

**iii) Newbiggin Traders Association**

Yours faithfully



Town Clerk