



To: All Members of Newbiggin by-the-Sea Town Council

**76 Front Street
Newbiggin by-the-Sea
Northumberland NE64 6QD
Tel: 01670 851833
24 January 2019**

Dear Councillor

You are requested to attend an Extraordinary meeting of the **Newbiggin by-the-Sea Town Council** to be held at 7.00 pm at St Bartholomew's Church Centre on **Wednesday 30th January 2019**.

Open Session at the invitation of the Chairperson to consider any questions from members of the public prior to the commencement of business limited to 15 minutes and to 3 minutes per person.

AGENDA - PART I

- 1. Apologies for absence**
- 2. Minutes** of previous meeting held 16th January 2019
- 3. DECLARATION OF MEMBERS INTERESTS** Members are invited to disclose any Disclosable Pecuniary Interests or other personal interests they may have in any of the items of business on the agenda in accordance with the Code of Conduct.
- 4. Public Conveniences Budget and Project Funding**

Yours faithfully

A handwritten signature in black ink, appearing to read 'M Peden', written over a light blue horizontal line.

Malcolm Peden

Chairman