

NEWBIGGIN BY THE SEA TOWN COUNCIL

Minutes of a Meeting of the Finance Committee held on Wednesday 24 October 2018 at 7.00pm at St. Bartholomew's Church Centre, Front Street, Newbiggin by the Sea

PRESENT

Councillors: S Harrison (Chairperson), E Hartley and A Thompson
Officers: D Earl – Town Clerk, E Brown – Deputy Town Clerk

1 Member of the public was present.

FC07/18 APOLOGIES FOR ABSENCE

A Bromwich Alexandra, M Peden

FC08/18 MINUTES

Members noted that the gas refund had been received within the second quarter.

A Member queried whether the toilet refurbishment had gone out to tender, the Town Clerk confirmed this has but no satisfactory tenders had been returned to date.

A Member queried whether the Financial Software Report would be available for consideration at the November Town Council meeting, the Town Clerk confirmed this would be the case.

Resolved that the minutes of the previous meeting held on 25th July 2018 be approved as a true record and signed by the Chairperson.

FC09/18 DECLARATIONS OF INTERESTS

No new declarations were received.

FC10/18 SECOND QUARTER PAYMENTS

Members considered the updated schedule of payments in full to 30th September 2018 which had been circulated and published on the website.

It was pleasing to see that the gas charges for 76 Front Street were low.

A Member queried whether the defibrillator was insured by the Council. The Town Clerk informed that it was not insured for repairs as the premium was too high.

The Members had considered a proposal for upgrading to fibre broadband and changing to a VoIP telephony system which saw to achieve £100 in savings in the first year and £300 in subsequent years.

Resolved that a recommendation be put to Town Council to upgrade to fibre broadband and change to a VoIP telephony system.

FC11/18 REPORT ON BUDGET RECEIPTS AND PAYMENTS AND BANK RECONCILIATION

The Town Clerk had circulated the report and expenditure for the 2018/19 budget to 30th September.

The bank reconciliation was balanced to date and had been circulated.

The Town Clerk informed that an updated budget payment and forecast would be presented at the December meeting.

RESOLVED that: the report be received.

Chairperson.....Date.....