



To: All Members of Newbiggin by-the-Sea Town Council

**76 Front Street
Newbiggin by-the-Sea
Northumberland NE64 6QD
Tel: 01670 851833
14 March 2018**

Dear Councillor

You are requested to attend a meeting of the **Newbiggin by-the-Sea Town Council** to be held at 7.00 pm at the St Bartholomew's Church Centre on **Wednesday 21 March 2018**.

Open Session at the invitation of the Chairperson to consider any questions from members of the public prior to the commencement of business limited to 15 minutes and to 3 minutes per person.

AGENDA - PART I

1. **Apologies for absence**
2. **Minutes** of the previous meeting held on 14 February 2018.
3. **Minutes** of the meeting of Environmental Working Group held on 07 March 2018.
4. **Minutes** of the meeting of the Grant Committee held on 14 March 2018.
5. **DECLARATION OF MEMBERS INTERESTS** Members are invited to disclose any Disclosable Pecuniary Interests or other personal interests they may have in any of the items of business on the agenda in accordance with the Code of Conduct.
6. **Schedule of Meetings**
7. **Annual Town Assembly**
8. **Invitation to Remscheid Twin Town**
9. **Neighbourhood Plan**
10. **Risk Assessment**
11. **Remembrance arrangements and War Memorials**
12. **Sand Redistribution**
13. **Gateway Project**
14. **Temporary Car Park – access and signage**
15. **Public Toilet Refurbishment**

16. **Notice of Motion**

Councillor Harrison to move:

That Newbiggin by the Sea Town Council:

- a. Will allocate a maximum of £500 from the Environmental Projects budget to support working with the Grace Darling Campus in educating and raising awareness of the solution to the litter problem in conjunction with the 'Plastic Free Coastline, Newbiggin by the Sea' initiative.
- b. Set in place a bin replacement programme on the Promenade to be completed from the Town Improvement budget in the financial year 2018/19.

17. **Urgent Business (if any)** To consider such other business requiring a Town Council decision as, in the opinion of the Chairperson, should, by reason of special circumstances, be considered as a matter of urgency.

PART II

It is expected that matters included in this part of the Agenda will be dealt with in private. Any Reports referred to are enclosed for members and officers only and marked "Not for Publication".

EXCLUSION OF PRESS AND PUBLIC The Committee is invited to consider passing the following resolution: That under Section 100A (4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of the following items on the Agenda as they involve the likely disclosure of exempt information as defined in paragraphs 1 and 3 of Part I of Schedule 12A of the 1972 Act relating to personal financial and business affairs

18. **The Bungalow**

Yours faithfully



Dennis Earl Town Clerk