

NEWBIGGIN BY THE SEA TOWN COUNCIL

Minutes of a Meeting of the Finance Committee held on Wednesday 25 July 2018 at 7.00pm at The Bungalow, Woodhorn Road, Newbiggin by the Sea

PRESENT

Councillors: S Harrison (Chairperson), A Bromwich Alexandra, E Hartley,
M Peden, A Thompson

Officers D Earl – Town Clerk , E Brown – Deputy Town Clerk

FC01/18 APPOINTMENT OF CHAIRPERSON

It was proposed, seconded and RESOLVED that Councillor Harrison become the Chairperson.

FC02/18 APOLOGIES FOR ABSENCE

None.

FC03/18 MINUTES

Resolved that the minutes of the previous meeting held on 25th April 2018 be approved as a true record and signed by the Chairperson.

FC04/18 DECLARATIONS OF INTERESTS

No new declarations were received.

FC05/18 FIRST QUARTER PAYMENTS

Members considered the updated schedule of payments in full to 30th June 2018 which had been circulated and published on the website.

Queries were raised on a payment to E.On for gas charges. The Town Clerk explained that this was based on an estimated reading. Subsequently a metered reading had been submitted and a refund was anticipated.

A query was raised on the two subscriptions to SLCC. The Town Clerk explained that both employees were subscribed as Members of the Society of Local Council Clerks and explained the benefits this brought to the employees as well as the Council.

A query was raised on the plans for the public toilets – The Town Clerk explained that the work was going out to tender and that the plans were available for Members to view in the office.

FC06/18 REPORT ON BUDGET RECEIPTS AND PAYMENTS AND BANK RECONCILIATION

The Town Clerk had circulated the report and expenditure for the 2018/19 budget to 30th June.

The bank reconciliation was circulated with a balancing entry that the Town Clerk was still investigating and would provide on completion.

RESOLVED that:

- (i) the report be received.
- (ii) Accounts software packages be investigated, and the findings returned to the Town Council.

Chairperson.....Date.....