



To: All Members of Newbiggin by-the-Sea Town Council

**76 Front Street
Newbiggin by-the-Sea
Northumberland NE64 6QD
Tel: 01670 851833
12 September 2018**

Dear Councillor

You are requested to attend a meeting of the **Newbiggin by-the-Sea Town Council** to be held at 7.00 pm at St Bartholomew's Church Centre on **Wednesday 19 September 2018**.

Open Session at the invitation of the Chairperson to consider any questions from members of the public prior to the commencement of business limited to 15 minutes and to 3 minutes per person.

AGENDA - PART I

- 1. Apologies for absence**
- 2. Minutes** of the previous meeting held on 18 July 2018.
- 3. Minutes** of the meeting of the Finance Committee held on 25 July 2018.
- 4. Minutes** of the meeting of the Grant Committee held on 16 August 2018.
- 5. DECLARATION OF MEMBERS INTERESTS** Members are invited to disclose any Disclosable Pecuniary Interests or other personal interests they may have in any of the items of business on the agenda in accordance with the Code of Conduct.
- 6. Newbiggin Development Trust**
- 7. Conclusion of Audit 2017-18**
- 8. Appointment of Internal Auditor**
- 9. Newbiggin by-the-Sea Neighbourhood Plan**
- 10. Local Transport Plan 2019-20**
- 11. Web Site and Social Media Policy**
- 12. Honorary Freedom Policy**
- 13. Grant Application – Newbiggin Traders Association**

14. Notice of Motion

Councillor Harrison to move:

Newbiggin by the Sea Town Council resolves:

To publish a generic promotional leaflet of the village.

To include a link in the leaflet, which enables access to the Council website and fb page for the calendar of events in the village.

- 15. Urgent Business (if any)** To consider such other business requiring a Town Council decision as, in the opinion of the Chairperson, should, by reason of special circumstances, be considered as a matter of urgency.

PART II

It is expected that matters included in this part of the Agenda will be dealt with in private. Any Reports referred to are enclosed for members and officers only and marked "Not for Publication".

EXCLUSION OF PRESS AND PUBLIC The Committee is invited to consider passing the following resolution: That under Section 100A (4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of the following items on the Agenda as they involve the likely disclosure of exempt information as defined in paragraphs 1 and 3 of Part I of Schedule 12A of the 1972 Act relating to personal financial and business affairs

16. Christmas Tree and Seasonal Lighting Arrangements

17. Training Request

Yours faithfully



Dennis Earl Town Clerk