



To: All Members of Newbiggin by-the-Sea Town Council

76 Front Street
Newbiggin by-the-Sea
Northumberland NE64 6QD
Tel: 01670 851833
11 July 2018

Dear Councillor

You are requested to attend a meeting of the **Newbiggin by-the-Sea Town Council** to be held at 7.00 pm at the Grace Darling Campus on **Wednesday 18 July 2018**.

Open Session at the invitation of the Chairperson to consider any questions from members of the public prior to the commencement of business limited to 15 minutes and to 3 minutes per person.

AGENDA - PART I

1. **Apologies for absence**
2. **Minutes** of the previous meeting held on 20 June 2018.
3. **Minutes** of the meetings of the Grant Committee held on 22 June and 13 July 2018.
4. **DECLARATION OF MEMBERS INTERESTS** Members are invited to disclose any Disclosable Pecuniary Interests or other personal interests they may have in any of the items of business on the agenda in accordance with the Code of Conduct.
5. **Bus Shelter at East Lea terminus**
6. **Bungalow tenant**
7. **Gateway signage**
8. **Environmental Enforcement Partnership**
9. **Town Centre Deep Clean**
10. **Urgent Business (if any)** To consider such other business requiring a Town Council decision as, in the opinion of the Chairperson, should, by reason of special circumstances, be considered as a matter of urgency.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Dennis Earl'.

Dennis Earl Town Clerk