

**NEWBIGGIN-BY-THE-SEA TOWN COUNCIL**  
**Minutes of the Meeting of the Town Council held on Wednesday 18<sup>th</sup> July 2018 at 7.00pm at the Grace Darling Campus Newbiggin by-the-Sea**

**PRESENT:** Councillors: M Peden (Chairman)

M Boon                      A Bromwich-Alexandra                      L Burns

M Cholerton                      S Harrison                      E Hartley                      A Thompson

Officers:                      D Earl – Town Clerk

E Brown – Deputy Town Clerk

**IN ATTENDANCE:** 11 members of the public

**C029/18 APOLOGIES FOR ABSENCE:** None.

**OPEN SESSION**

A Member of the public queried when the Development Trust report would be made available as it was not mentioned on the agenda. The Chair responded that it should be available at the next meeting of the Council.

A member of the public queried the designs for gateway signage; commenting on some specifics of the design and asking why no consultation on the design was carried out with the public.

The Town Clerk responded that highways and other signage within the County was not subject to public consultation as ultimately it must be approved by the Highways Authority.

**C030/18 MINUTES of the previous meeting held 20 June 2018**

A Member questioned when a date would be set for the informal meeting to review the Standing Orders and that was still to be arranged.

It was noted that the cost of the wet pour repairs at Central Park had increased by £2000 from the figures previously agreed due to vandalism of an area of safety surfacing and revised costings for the Spica area.

**RESOLVED that:** the minutes of the meeting held on 20<sup>th</sup> June 2018 were agreed as a correct record and signed by the Chairman with alteration of the venue and deletion of Annual.

Resolved that the additional cost for the wet pour be accepted.

**C031/18 MINUTES of the meetings of the Grant Committee held on 22 June and 13 July 2018.**

**RESOLVED that:** the minutes of the meetings held on 22<sup>nd</sup> June and 13<sup>th</sup> July were received.

**C032/18 DECLARATION OF MEMBERS INTERESTS**

No interests were declared.

**C033/18. BUS SHELTER AT EAST LEA TERMINUS**

A consultation exercise was carried out between 25<sup>th</sup> May and 15<sup>th</sup> June, with 80 letters being hand delivered to residents near the terminus and a copy of the consultation being posted on the Town Council website, stating the Council's intention to erect a bus shelter at Sea Crest Road.

Permission has been received from the principal authority to proceed. One written objection and one verbal support was received to the consultation.

A 3-bay enclosed bus shelter could be supplied at the cost of £5774.64 excluding VAT. Groundworks were estimated to cost between £3000 and £4000 by an approved contractor although further estimates were being sought.

**RESOLVED THAT:**

- (i) the Town Council proceed with the installation of an enclosed three bay shelter at this location with associated groundworks with a budget allocation of up to £9775.
- (ii) A new free-standing litter bin be sited at this location to replace the post mounted bin.

**C034/18. BUNGALOW TENANT**

Members are aware that quickly after marketing the Bungalow for rent for a minimum three-year period firm offers at the market rent were received and details regarding the prospective tenants had been considered informally.

An established business with community based educational enhancement objectives which is part of a national chain Educ8 offers accredited opportunities in BTEC sport accepting individual and group referrals. As well as being a reliable tenant this organization should be an asset to the town.

**RESOLVED THAT**

- (i) the Town Council accept the offer from Educ8 and delegate the Town Clerk to complete the tenancy arrangements and lease.
- (ii) A copy of the lease be circulated to the Members for information.

**C035/18 GATEWAY SIGNAGE**

The Town Council has approved the scheme for gateway signage at the entrances to the parish boundaries and made budget provision for the current year.

Detailed design has now been provided by a local design company Canny Creative which has been involved in the design of similar signage with other local councils. They have developed the basic design brief to incorporate visitor attraction with the Town Council identity with the option to incorporate a planting box approach which can be replenished to provide additional colour and attraction.

The design signage was circulated for information and can include a double-sided message rather than leaving a blank image to departing visitors.

The intention for the larger feature off the North Seaton roundabout junction will basically be a four- section groyne design with suitable coastal planting and groundwork with the Council logo incorporated for visitor identity. One of the County Council's approved contractors has been involved in the installation of such groyne features and officers will have to work with them on site assessment to progress this scheme on the bankside outside of highway sight lines.

**RESOLVED UNANIMOUSLY THAT** the design be amended to be a mirror image of itself; showing the rear of the couple. The amended design would be circulated to Members and officers would make the necessary arrangements for installation as soon as possible.

**C036/18. ENVIRONMENTAL ENFORCEMENT PARTNERSHIP**

This matter was deferred at the last meeting and Members had now considered the business case and further information provided by the County Council Public Protection Manager covering various questions that were raised and confirming these arrangements will be in addition to the existing county-wide service.

While the operation of this partnership trial is now delayed, and recruitment and induction will not be complete until the autumn the effective cost of the trial in the current financial year will be no more than £4,000 and the balance of the full year trial coming from next years' budget.

**RESOLVED** with a vote of 5-3 that the Town Council decline the trial partnership with Members commenting that this service should be provided by the County Council and more could be done to promote the reporting of dog fouling incidents.

#### **C037/18. TOWN CENTRE DEEP CLEAN**

The Town Centre Deep clean report had been sent to Neighbourhood Services and Highways to action items within their remit and provide costings for items that were considered out with of the standard service.

Highways have already cleared the French drains, repaired paving, repaired/replaced damaged street signs posts and bollards and had scheduled a job for the repainting of lines, bus shelter markings etc. This work was all carried out within their standard remit and at no additional cost to the Town Council.

Neighbourhood Services had dealt with the weeding and would carry out the cleansing of the block paved areas at no cost to Town Council before the summer holidays. All seats had been painted and repairs were underway by the enhanced service team who would also be painting the bollards.

Estimates for the repainting of the bandstand were awaited.

NCC Street lighting could paint the heritage columns on Front Street and in the car-park at a cost of £85 per column. Once authorised this could be done as soon as in a few weeks' time. Based on painting 25No.columns this would give a price of £2,125 ex VAT.

To replace a standard street light column with the heritage street light column to match existing is priced at £2500.

#### **RESOLVED that**

- (i) the Town Council accept the costings for the painting of 25 No. street lighting columns and replace 1 standard streetlight to a heritage to match existing.
- (ii) It be delegated to the Town Clerk to accept a quotation for the painting of the band stand up to the amount of £1500.

#### **C038/18. Urgent Business** (if any)

The Chairman announced the success of the Grace Darling Campus in their recent SAT's, stating what a fantastic achievement it was for the children, the school and Newbiggin.

Councillor Harrison informed of the Wansbeck Foodbank serving free lunches for children at the Methodist Church on Monday's during the school holidays.

Signed by Chairman.....Date.....