



To: All Members of Newbiggin by-the-Sea Town Council

76 Front Street
Newbiggin by-the-Sea
Northumberland NE64 6QD
Tel: 01670 851833
13 June 2018

Dear Councillor

You are requested to attend a meeting of the **Newbiggin by-the-Sea Town Council** to be held at 7.00 pm at the St Bartholomew's Church Centre on **Wednesday 20 June 2018**.

Open Session at the invitation of the Chairperson to consider any questions from members of the public prior to the commencement of business limited to 15 minutes and to 3 minutes per person.

AGENDA - PART I

1. **Apologies for absence**
2. **Minutes** of the previous meeting held on 17 May 2018.
3. **DECLARATION OF MEMBERS INTERESTS** Members are invited to disclose any Disclosable Pecuniary Interests or other personal interests they may have in any of the items of business on the agenda in accordance with the Code of Conduct.
4. **War Memorial – Listed Building Consent**
5. **Review of Standing Orders**
6. **Promenade Litter Bins**
7. **Environmental Enforcement Partnership**
8. **Christmas Tree Provision**
9. **Notices of Motion**

Councillor Harrison to move:

That Newbiggin Town Council: Adopt the draft Community Engagement Strategy as circulated by the Deputy Town Clerk, 01/06/2018.

Councillor Hartley to move:

The council resolves to: Follow up minute CO23/17 by contacting Newbiggin Development Trust Ltd once again to request a written report in advance of the July 2018 Town Council meeting and to attend to give a presentation on the work of the

company to date along with details of how the £15,000 grant from the Town Council has been spent.

Councillor Hartley to move:

The council resolves: To adopt the new model standing orders as issued by the National Association of Local Councils and circulated to all local councils in April 2018.

10. **Urgent Business (if any)** To consider such other business requiring a Town Council decision as, in the opinion of the Chairperson, should, by reason of special circumstances, be considered as a matter of urgency.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Dennis Earl', written in a cursive style.

Dennis Earl Town Clerk