



**The Bungalow  
Woodhorn Road  
Newbiggin by-the-sea  
Northumberland NE64 6HG  
Tel: 01670 851833  
07 September 2016**

To: All Members of Newbiggin by-the-Sea Town Council

Dear Councillor

You are requested to attend a meeting of the **Newbiggin by-the-Sea Town Council** to be held at 7.00 pm at the St Bartholomew's Church Centre Newbiggin on **Wednesday 14 September 2016**.

Open Session to consider any questions from members of the public present at the meeting prior to the commencement of business. This will be at the invitation of the Chairperson and for a period of 15 minutes and limited to 3 minutes per person.

#### **AGENDA**

1. **Apologies for absence**
2. **Minutes** of the previous meeting held on 13 July 2016.
3. **DECLARATION OF MEMBERS INTERESTS** Members are invited to disclose any Disclosable Pecuniary Interests or other personal interests they may have in any of the items of business on the agenda in accordance with the Code of Conduct.
4. **Minutes** of the meetings of the Grant Committee held on 20 July and 10 August 2016.
5. **Minutes** of the meetings of the Environmental Working Group held on 13 July; 03 August and 17 August 2016.
6. **Conclusion of Audit**
7. **NCC Consultation**
  - **Public Spaces Protection Order**
  - **Traffic Regulation Restricted Parking Bridge Street**
  - **Highway Unauthorised Obstructions Enforcement**
8. **Town Centre Development**
9. **Financial Regulations**
10. **Urgent Business (if any)** To consider such other business as, in the opinion of the Chairperson, should, by reason of special circumstances, be considered as a matter of urgency.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Dennis Earl'.

Dennis Earl Town Clerk