



Woodhorn Villa  
Woodhorn Lane  
Newbiggin by-the-sea  
Northumberland NE64 6PY  
Tel: 01670 851833  
03 July 2014

To: All Members of Newbiggin by-the-Sea Town Council

Dear Councillor

You are requested to attend a meeting of the **Newbiggin by-the-Sea Town Council** to be held at 7.00 pm at St Bartholomew's Church Centre on **Wednesday 09 July 2014**.

Open Session to consider any questions from members of the public present at the meeting prior to the commencement of business. This will be at the invitation of the Chairperson and for a period of 15 minutes and limited to 3 minutes per person.

#### **AGENDA PART I**

1. **Apologies for absence**
2. **Minutes** of the previous meeting held on 11 June 2014 (attached)
3. **Minutes** of the Grant Committee held on 11 June 2014 (attached)
4. **DECLARATION OF MEMBERS INTERESTS**  
Members are invited to disclose any Disclosable Pecuniary Interests or other personal interests they may have in any of the items of business on the agenda in accordance with the Code of Conduct.
5. **Local Service Repair update**
6. **Public Realm Service Enhancements – Partnership Board and update**
7. **Town Map and Communications**
8. **Urgent Business** To consider such other business as, in the opinion of the Chairperson, should, by reason of special circumstances, be considered as a matter of urgency.
9. **EXCLUSION OF PRESS AND PUBLIC** The Committee is invited to consider passing the following resolution: That under Section 100A (4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of the following items on the Agenda as they involve the likely disclosure of exempt information as defined in paragraphs 1 and 3 of Part I of Schedule 12A of the 1972 Act relating to personal financial and business affairs.
10. **Salary Increment**

Yours faithfully

A handwritten signature in black ink, appearing to read 'Dennis Earl', written over a horizontal line.

Dennis Earl Town Clerk