



Town Council Cottage
7 Front Street
Newbiggin by-the-sea
Northumberland NE64 6NU

To: All Members of Newbiggin by-the-sea
Town Council

04 November 2009

Dear Councillor

You are requested to attend the meeting of the **Newbiggin by-the-sea Town Council** to be held at 7.00 pm in the Coquet Suite of the Sports and Community Centre Newbiggin on **Wednesday 11 November 2009**.

Open Session to consider any questions from members of the public present at the meeting prior to the commencement of business. This will be at the invitation of the Chair and for a period of 15 minutes and limited to 3 minutes per person.

AGENDA

1. **Apologies for absence**
2. **Minutes** or the previous meeting held on 21 October 2009
3. **DECLARATION OF MEMBERS INTERESTS**
Members are invited to disclose any personal and/or prejudicial interests they may have in any of the items of business on the agenda in accordance with the Code of Conduct.
4. **Nominations for appointment of representatives to the Local Strategic Partnership (NSP).**
To consider whether to nominate a member of the Town Council as the parish representative to the South-East Area Partnership of NSP.
5. **Appointment of Sub-Committee**
To consider the formation of and appointments to a Budget Sub-Committee.

6. **Financial Delegation**

To delegate authority to the Town Clerk to incur expenditure in accordance with approved budgets.

7. Planning Consultation – The Planning Portal

To consider the arrangements for future consultation on planning matters and authorise the process for Council representations.

8. Northumberland Charter for local councils – local service delivery

9. Newbiggin Freeholder Stints

10. Civic Service

Yours faithfully

A handwritten signature in black ink, appearing to read 'Dennis Earl', written in a cursive style.

Dennis Earl
Town Clerk