

## NEWBIGGIN-BY-THE-SEA TOWN COUNCIL

**Minutes of the Town Council Meeting held on Wednesday 14 January 2015  
at 7 pm at the Grace Darling Campus Newbiggin by-the-Sea.**

### **PRESENT:**

Councillors: M Peden (Chairman)  
M Boon L Burns M Cholerton  
R Dixon W Rogers A Thompson

Officer: D Earl – Town Clerk

**IN ATTENDANCE:** 2 members of the public

### **OPEN SESSION**

**There were no questions from members of the public.**

#### **C051/14 APOLOGY FOR ABSENCE**

An apology for absence was received from Councillor S Todd.

#### **C052/14 MINUTES OF THE LAST MEETING**

The minutes of the meeting held on 12 November 2014 were agreed as a correct record and signed by the Mayor.

#### **C053/14 MINUTES OF THE GRANT COMMITTEE**

The minutes of the Grant Committee held on 08 December 2014 were received for information the Committee having acted under delegated powers.

#### **C054/14 MINUTES OF THE FINANCE COMMITTEE**

The minutes of the Finance Committee held on 15 December 2014 had been circulated and agreed although the budget recommendations would be considered later in the meeting.

**Resolved that: The minutes of the meeting held on 15 December 2014 be approved with the budget recommendations to be considered later on the agenda.**

#### **C055/14 DECLARATION OF MEMBERS INTERESTS**

No new interests were declared in relation to the business on the agenda.

**C056/14 Dispensation for Members to set the Precept**

The Town Clerk reminded Members of the change in legislation that had omitted the previous dispensation for Members in relation to setting the local Council Tax and Precept applying to properties for which interests had been declared in the statutory register and invited the Town Council to grant dispensations.

**RESOLVED that: all Members of the Town Council are granted a dispensation to take part in the setting of the Precept.**

**C057/14 Property Tax Base for setting the Precept**

The County Council had advised that the base figure for 2015 – 16 was 1,369 after adjustment for those properties that were exempt discounted or in receipt of Council Tax Benefit. This Property Tax Base was a small increase on the current year and would be used to calculate the proportion of Precept to be recovered from each other property in the town.

**RESOLVED that: the Property Tax Base figure of 1,369 is noted.**

**C058/14 Budget for 2015 - 16**

The recommendations from the Finance Committee as set out in Appendix 1 were referred to which incorporated existing budgets for local services and administration of the Council.

The Town Clerk referred to the positive feedback from local people and visitors regarding improvements to the town and bay following the environmental improvement schemes and enhanced services partnership with the County Council. Members supported similar arrangements for the following year and some additional funding was required to maintain and replace assets around the town and in conjunction with contributions from Portas Team for the Atlee play area and Christmas lighting.

**RESOLVED that: the Town Council Budget for 2015-16 as set out in Appendix 1 be agreed at a total sum of £188,795.**

**C059/14 Precept for 2015 - 16**

Following the recommendation from the Finance Committee to allocate £10,000 from balances towards the budget previously agreed and the property tax base the Precept request would amount to £178,795.

**RESOLVED that: the Precept for 2015 – 16 be £178,795.**

With the Chairman's consent reference was made to the survey of need for litter bins and a Vintage Newbiggin Weekend being promoted by the Portas Team over Easter.

Signed by the Chairman: .....

Date:.....

<b>Summary Budget 2015.16</b>	<b>Proposed Budget 2015.16</b>
<b>ADMINISTRATION</b>	<b>37,150</b>
<b>OFFICE/MEETING COSTS</b>	<b>7,955</b>
<b>FEES &amp; CHARGES</b>	<b>4,590</b>
<b>CIVIC &amp; MEMBERS EXPENSES</b>	<b>1,350</b>
<b>LOCAL SERVICE DELIVERY</b>	<b>63,350</b>
<b>REPAIRS AND REPLACEMENTS</b>	<b>27,500</b>
<b>SPECIAL EVENTS</b>	<b>5,000</b>
<b>PROJECT FUNDING</b>	<b>41,900</b>
	<b><u>188,795</u></b>
<b>ADMINISTRATION</b>	
Salary provision	30,000
NI contributions	3,000
Pension Gratuity	4,000
Travel/Subsistence	50
Training/conference	100
	<b>37,150</b>
<b>OFFICE/MEETING COSTS</b>	
Rates	1,755
Building costs – The Bungalow	2,630
Telecommunications	700
IT Domain Web & Equipment	470
Room Hire – meetings	250
Printing & Stationery	450
Postage	100
Equipment & Furniture	100
Insurances	1,500
	<b>7,955</b>
<b>FEES &amp; CHARGES</b>	
Audit – internal and external	750
Subscriptions – NALC	670
Professional Fees	200
Publications	2,500
Publicity	250
Bank charges	220
	<b>4,590</b>
<b>CIVIC &amp; MEMBERS EXPENSES</b>	
Councillors expenses	600
Training costs	200
Town Assembly	100
Civic Expenses	100
Remembrance Day	350
	<b>1,350</b>
<b>TOTAL ADMIN EXPENSES</b>	<b>48,045</b>

<b>LOCAL SERVICE DELIVERY</b>	
Enhanced Services Partnership	
Environmental work including	
Public Seating maintenance	
War Memorial maintenance	
Bus Shelter maintenance	
Improvement Projects	
Play Area Inspections	
Floral Bedding displays	
Newbiggin Nipper service contribution	
Christmas Lighting	
	<b>63,350</b>
<b>ASSET REPAIR AND REPLACEMENT</b>	
Bus Shelters	
Play Areas	
Public Seats	
Public waste bins	
The Bungalow	
Atlee Park upgrade	
	<b>27,500</b>
<b>SPECIAL EVENTS</b>	
Gardens Competition/N in Bloom	1,000
Newbiggin Triathlon	2,500
Music events programme	1,500
	<b>5,000</b>
<b>PROJECT FUNDING</b>	
Bay Environmental Schemes	5,000
Town Environmental Schemes	5,000
Town Centre and Gateway Projects	5,000
Bursary - Wansbeck Music Festival	300
Holiday and leisure schemes	14,400
Youth and adult support schemes	3,000
Community volunteering support projects	2,500
Events Leaflet	700
Small Grants scheme	6,000
	<b>41,900</b>
Total budget	<b>188,795</b>