



**The Bungalow  
Woodhorn Road  
Newbiggin by-the-sea  
Northumberland NE64 6HG  
Tel: 01670 851833  
25 May 2016**

To: All Members of Newbiggin by-the-Sea Town Council

Dear Councillor

You are requested to attend a meeting of the **Newbiggin by-the-Sea Town Council** to be held at 7.00 pm at the Grace Darling Campus Newbiggin by-the-Sea on **Wednesday 08 June 2016**.

Open Session to consider any questions from members of the public present at the meeting prior to the commencement of business. This will be at the invitation of the Chairperson and for a period of 15 minutes and limited to 3 minutes per person.

#### **AGENDA**

1. **Apologies for absence**
2. **Minutes** of the previous meeting held on 11 May 2016.
3. **DECLARATION OF MEMBERS INTERESTS** Members are invited to disclose any Disclosable Pecuniary Interests or other personal interests they may have in any of the items of business on the agenda in accordance with the Code of Conduct.
4. **Minutes** of the meeting of the Environmental Working Group held on 18 May 2016.
5. **Minutes** of the meeting of the Grant Committee held on 25 May 2016.
6. **Rocket House Project**
7. **Urgent Business (if any)** To consider such other business as, in the opinion of the Chairperson, should, by reason of special circumstances, be considered as a matter of urgency.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Dennis Earl', written over a horizontal line.

Dennis Earl Town Clerk