



**The Bungalow
Woodhorn Road
Newbiggin by-the-sea
Northumberland NE64 6HG
Tel: 01670 851833
07 October 2015**

To: All Members of Newbiggin by-the-Sea Town Council

Dear Councillor

You are requested to attend a meeting of the **Newbiggin by-the-Sea Town Council** to be held at 7.00 pm at the St Bartholomew's Church Centre on **Wednesday 14 October 2015**.

Open Session to consider any questions from members of the public present at the meeting prior to the commencement of business. This will be at the invitation of the Chairperson and for a period of 15 minutes and limited to 3 minutes per person.

AGENDA

1. **Apologies for absence**
2. **Minutes** of the previous meeting held on 09 September 2015
3. **Minutes** of the Environmental Working Group held on 09 September; 30 September 2015.
4. **Minutes** of the Grant Committee held on 09 September 2015; 28 September 2015.
5. **Minutes** of the Finance Committee held on 28 September 2015
6. **DECLARATION OF MEMBERS INTERESTS**
Members are invited to disclose any Disclosable Pecuniary Interests or other personal interests they may have in any of the items of business on the agenda in accordance with the Code of Conduct.
7. **County Council – Local Transport Plan Programme 2016-17**
9. **Newbiggin Traders Association – Second Christmas Tree**
10. **Urgent Business (if any)** To consider such other business as, in the opinion of the Chairperson, should, by reason of special circumstances, be considered as a matter of urgency.

PART II

It is expected that matters included in this part of the Agenda will be dealt with in private. Any Reports referred to are enclosed for members and officers only and marked "Not for Publication".

11. EXCLUSION OF PRESS AND PUBLIC

Members are invited to consider passing the following resolution:

That under Section 100A (4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of the following items on the Agenda as they involve the likely disclosure of exempt information as defined in paragraphs 1 and 3 of Part I of Schedule 12A of the 1972 Act relating to personal financial and business affairs.

12. Christmas Lighting Quotations

13. Application for Gap Funding – Youth Development Tutors

Yours faithfully

A handwritten signature in black ink, appearing to read 'Dennis Earl', written in a cursive style.

Dennis Earl Town Clerk