



Woodhorn Villa  
Woodhorn Lane  
Newbiggin by-the-sea  
Northumberland NE64 6PY  
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05 March 2014

To: All Members of Newbiggin by-the-Sea Town Council

Dear Councillor

You are requested to attend a meeting of the **Newbiggin by-the-Sea Town Council** to be held at **7.30 pm** at the **St Bartholomew's Church Centre** Front Street Newbiggin by-the-Sea on **Wednesday 12 March 2014**.

**Open Session** to consider any questions from members of the public present at the meeting prior to the commencement of business. This will be at the invitation of the Chairperson and for a period of 15 minutes and limited to 3 minutes per person.

#### AGENDA PART I

1. **Apologies for absence**
2. **Minutes** of the previous meeting held on 19 February 2014 (attached)
3. **Minutes** of the Grant Committee held on 19 February 2014 (attached)
4. **DECLARATION OF MEMBERS INTERESTS** Disclosable Pecuniary Interests or other personal interests relating to business on the agenda in accordance with the Code of Conduct.
5. **Public Realm Service Enhancements – local scheme partnership**
6. **Northumberland County Council Consultation:**
  - i) **Parking Orders;** ii) **Post 16 Transport;** iii) **Northumberland Parish Charter**
7. **2014-15 Diary of Meetings**
8. **Risk Assessment**
9. **Town Plan Review and process Annual Town Assembly**
10. **BVAL School holiday leisure programme**
11. **Youth – Constitution**
12. **Events Leaflets Distribution**
13. **Urgent Business** To consider such other business as, in the opinion of the Chairperson, should, by reason of special circumstances, be considered as a matter of urgency.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Dennis Earl', is written over a white background.

Dennis Earl Town Clerk