



Town Council Cottage
7 Front Street
Newbiggin by-the-sea
Northumberland NE64 6NU
Tel: 01670 811048
05 July 2011

To: All Members of Newbiggin by-the-Sea Town Council

Dear Councillor

You are requested to attend the meeting of the **Newbiggin by-the-Sea Town Council** to be held at 7.00 pm in the Newbiggin Sailing Club on **Wednesday 13 July 2011**.

Open Session to consider any questions from members of the public present at the meeting prior to the commencement of business. This will be at the invitation of the Chairperson and for a period of 15 minutes and limited to 3 minutes per person.

AGENDA

1. **Apologies for absence**
2. **Minutes** of the previous meeting held on 11 May 2011 (attached)
3. **DECLARATION OF MEMBERS INTERESTS**

Members are invited to disclose any personal and/or prejudicial interests they may have in any of the items of business on the agenda in accordance with the Code of Conduct.
4. **Bulb Planting for 2012**
5. **Review of Polling Arrangements**
6. **Public Rights of Way – Cliff top path**
7. **Annual Return Accounting Statements and External Audit**
8. **Neighbourhood Services – Customer Satisfaction Survey**
9. **Local Service Provision – Prospect Place Public Toilets**
10. **Tourist Signposting and Car Parks**
11. **Review of Open Spaces, planting and shrub beds**

Urgent Business (if any) To consider such other business as, in the opinion of the Chairperson, should, by reason of special circumstances, be considered as a matter of urgency.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Dennis Earl', is written over a faint, larger version of the signature.

Dennis Earl Town Clerk