



The Bungalow
Woodhorn Road
Newbiggin by-the-sea
Northumberland NE64 6HG
Tel: 01670 851833
06 January 2016

To: All Members of Newbiggin by-the-Sea Town Council

Dear Councillor

You are requested to attend a meeting of the **Newbiggin by-the-Sea Town Council** to be held at 7.00 pm at Newbiggin Sports and Community Centre on **Wednesday 13 January 2016**.

Open Session to consider any questions from members of the public present at the meeting prior to the commencement of business. This will be at the invitation of the Chairperson and for a period of 15 minutes and limited to 3 minutes per person.

AGENDA PART I

1. **Apologies for absence**
2. **Minutes** of the previous meeting held on 14 October 2015 (attached)
3. **Minutes** of the Environmental Working Group held on 02 December 2015 (attached)
4. **Minutes** of the Finance Committee held on 09 December 2015 (attached)
5. **DECLARATION OF MEMBERS INTERESTS** Disclosable Pecuniary other personal interests in items of business on the agenda in accordance with the Code of Conduct.
6. **War Memorials**
7. **Elizabethan Hall**
8. **Dispensation for Members to set the Precept**
9. **Property Tax Base for setting the Precept – 1,371 Band D equivalents**
10. **Budget for 2016 - 2017**
11. **Precept for 2016 – 2017**
12. **Newbiggin Development Trust – a way forward**
13. **Urgent Business** requiring a decision by reason of special circumstances.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Dennis Earl', is written over a faint, illegible printed name.

Dennis Earl Town Clerk