



Town Council Cottage
7 Front Street
Newbiggin by-the-sea
Northumberland NE64 6NU
Tel: 01670 811048

To: All Members of Newbiggin by-the-Sea Town Council

Dear Councillor

16 January 2013

You are requested to attend the meeting of the **Newbiggin by-the-Sea Town Council** to be held at 7.00 pm at the Newbiggin Sports and Community Centre on **Wednesday 23 January 2013**.

Open Session to consider any questions from members of the public present at the meeting prior to the commencement of business. This will be at the invitation of the Chairperson and for a period of 15 minutes and limited to 3 minutes per person.

AGENDA PART I

1. **Apologies for absence**
2. **Minutes** of the previous meeting held on 14 November 2012 (attached)
3. **Minutes** of the Finance Committee held on 19 December 2012 (attached)
4. **DECLARATION OF MEMBERS INTERESTS**
Members are invited to disclose any Disclosable Pecuniary Interests or other personal interests they may have in any of the items of business on the agenda in accordance with the Code of Conduct.
5. **Dispensation for Members**
6. **Property Tax Base for setting the Precept**
7. **Budget for 2013-14**
8. **Precept for 2013-14**
9. **Newbiggin Arts Centre**
10. **Urgent Business (if any)** To consider such other business as, in the opinion of the Chairperson, should, by reason of special circumstances, be considered as a matter of urgency.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Dennis Earl', is written over a faint, illegible printed name.

Dennis Earl Town Clerk